**SLT Meeting Minutes**

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| **Date:** Wednesday, December 19, 2018  **Time:** 4:00 to 7:00pm  **Location:** Room 237 | |
| **Agenda:**   * Distribution/Review of October Minutes * Finalize SLT Bylaws * Department Presentations – ESL (Ms. Leichman) * Administrative Updates (Mr. Addo) * Additional Concerns/Questions * Reminders and Closing | **Attendees: Gabrielle Vernord, Luis Quinones, Shirley Paillant-Augustin, Kayla Marte, Lauren Leichman, Kim Smith, Bernard Addo**  **Facilitator:** Kayla Marte (SLT Chair)  **Recorder:** Kayla Marte |
| **Welcome**   * Reviewed Meeting Agenda and Last Meetings Minutes/Minutes approved | |
| SLT Bylaws will be finalized in our next meeting. Committee members will sign in our January meeting. | |
| ESL Presenting – Ms. Leichman  2 out of the 3 educators are moving into the third unit.  The ENL program is working on merging students to test out of the ESL program.  The ENL Team has created a tracking team, to target students that are the cusp of moving from one level to the next. They target these students during lunch and learn, after school and Saturday academy.  The ENL Team is working on an action research project, we will have more information on it in the future. | |
| Administrative Updates  Our two current focus sub-groups are SWD’s and ENL students, and are currently being targeted with extra support from our educators. Differentiation Professional Development has been given, and educators are using this strategy within the classroom to serve all scholars. School Data Corp is responsible in breaking down the school’s data in order to provide differentiation for the students.  High school alumni were present last weekend at our alumni brunch. We will be creating a video for our College Access and Career Day to present to the scholars on January 11, 2019. About 96% of students have completed their high school applications. The school is aiming for at least 98% of the eighth grade population completing their high school application.  This Friday, Coffee with the principal and the Pizza Holiday Luncheon will take place on December 21st.  The Friendship Dance will happen next year as well.  College and Career Day is on January 11th.  A Lincoln Center trip for the sixth graders will take place in on February 6th and the 13th.  Sixth and Seventh graders are able to take school photos this year. | |
| Questions/Concerns  Parents are still encouraged to join the SLT committee. | |
| Next Meeting is Wednesday, January 23, 2018 at 4pm. Meeting was adjourned at 4:27. Kim Smith second that motion. | |